

Coronavirus Pandemic Site Plan 2020-2021

Site Plan 2020-2021							
2020-2021	2020-2021 Annual Plan						
School: Lake Wilderness Elementary Area of Focus:							
 Climate and Culture Statement - We are commit relationships, increased responsibility, and self-relationships. 	e academic and social-emotional growth of students we						
 Our school is in the following year of implement Year 1 ⋈ Year 2 □ Year 3 □ 	ation:						
2. We have updated the following components of	our plan and attached the updates:						
	ng						
3. Our plan incorporates an emphasis on the follow all that apply):	ving success criteria for Effective Schools (check						
☑ Clear and Shared Focus☑ High Standards and Expectations	□ Frequent Monitoring of Teaching and Learning Focused Professional Development						
⊠ Effective School Leadership □	Supportive Learning Environment						
 ☒ High Levels of Collaboration and Communication ☒ Curriculum, Instruction and Assessment Aligned with Standards 							
Site Plan Review by Building Leadership Team:	December 9 and 14, 2020						
Site Plan Review with Building Board Rep:	December 3, 2020						
Site Plan Review by T&L:	December 28, 2020						

January 5, 2021

Site Plan Presentation to Board:

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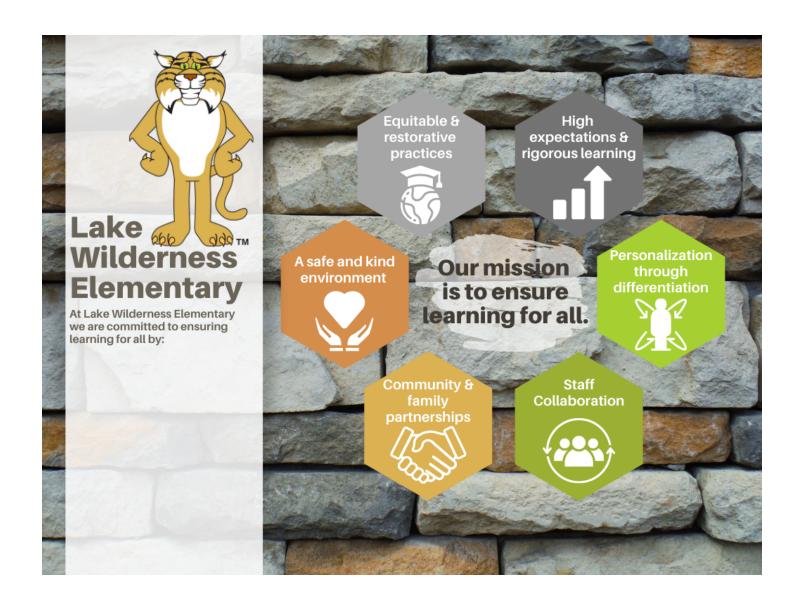
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Establishing Positive School Climate and Culture

[Aligned to Board Goal: Promote positive learning-focused cultures with shared responsibility for all students by increasing positive responses to the annual climate/culture surveys]

School culture gets at our core beliefs in what we believe and value. Culture is a product of the relationship history in a school while climate is a function of how people perceive those relationships in the present. School climate involves many aspects of students', parents', and staff's daily experience. A positive school climate is the product of a school's attention to fostering safety; promoting a supportive academic, disciplinary, and physical environment; and encouraging and maintaining respectful, trusting, and caring relationships throughout the school community no matter the setting. Establishing and continuing to nurture a positive school climate aligned to the core beliefs of the school and district is the foundation upon which effective learning happens. We address climate & culture from the student, parent, and staff perspective in this site plan.

Whether in remote learning, hybrid learning, or being back full-time face-to-face student attachment to school and learning has a foundation in the school and classroom climate and culture. Relationships have never been so important, nor so challenging, to build, nurture, and maintain.



Student Climate and Culture

Focus

Historically we have worked on fostering resilient learner practices and PBIS in order to create a safe and predictable school. As we've examined these past practices, we will grow and expand our focus to encompass our more comprehensive program that includes restorative practices, proactive classroom management strategies, and student engagement and behavior interventions. Maintaining and expanding tier one systems while beginning to build tier two systems to improve student ownership in varied learning environments.

Data Collected and Reviewed

- Wellness Survey- 136 Families Responded; 4 requested someone to reach out
- PST Engagement Data

		Lake Wilderness Monthly PST (TIER 2) Monthly Concern & Exit Data													
	Fall (Cycle	Wi	nter 1 Cy	cle	Winter 2 Cycle			Spring 1 Cycle			Spring 2 Cycle			Annual Data
	Sept	/Oct		Nov/Dec	;		Jan/Feb		Mar/Apr			May/June			Sept-June
	Initial Count	Exited from Concern	Initial Count	No. of students carried over from Fall Cycle	End of Cycle - Exited from Concern	Initial Count	No. of students carried over from Winter 1 Cycle	End of Cycle - Exited from Concern	Initial Count	No. of students carried over from Winter 2 Cycle	End of Cycle - Exited from Concern	Initial Count	Students of continued concern	Exited from Concern	Total Unique Students Served
Kindergarten	11														
First Grade	5	3	6	2											
Second Grade	1	1	7	0											
Third Grade	6	6	7	0											
Fourth Grade	2	2	6	0											
Fifth Grade	6	4	3	2											
All LWES	31	16	29	4											

Data Source: Grade Level Problem-Solving Team Referral Data 2020-2021

Goal

Continue to support student engagement through tier 1 recognition, relationship activities, and special events. Examine PST data for disengaged students and reduce the number of students who are not engaging in education through tier II and III strategies.

Activity	Timeline	Responsibility			
Tier I Student recognition • Featured announcers in Wildcat Word videos • Positive Principal & Dean Phone calls • Pie Challenge	Weekly by grade levelOngoingDecember	 PBIS Team, Melanie, Amanda Melanie & Amanda Melanie, Amanda, PBIS 			

Intentional Relationship Building Morning Meetings/SEL Lunch Bunch Grade-Level Student Meetings Positive Postcards Home	 Daily Daily by grade-level Monthly/Bi-Monthly November-January 	 Classroom Teachers SEL Paras Leanne Rollet, Classroom Teachers, Specialists SEL Paras, Amanda, Teachers
Tier II Check-ins (tier II) Social Skills Groups (tier II) Student Leadership team meetings and class share outs Student Survey Leadership opportunities PTSA Partnership Equity	 Daily Weekly Prior to winter break, Monthly - family events Monthly 	 Leanne Rollet/SEL Paras Leanne Rollet Amanda & PTSA PBIS Team/Amanda/PTSA Amanda and Leanne ILT/PBIS/Emilie Hard/Dr. Caprice Hollins/Melanie
Special Events Video Announcements Spirit Week Veterans' Day School Announcements. Winter Wonderland Virtual Field Trips	 Year-round October 2020 November 2020 December 2020 As determined by grade level 	 Amanda & Teaching Staff Amanda Amanda Amanda Grade-level teams
 Common Expectations Review Wildcat Way Virtual Learning Routines Virtual Learning Matrix/Expectations 	 September, after breaks Oct-June (grade level dependent) First two weeks of school, after breaks, as needed. 	PBIS Team/Classroom Teachers/All Staff



The diagram illustrates the district-wide attendance policy for elementary schools in the Tahoma School District. At Lake Wilderness, we've communicated this policy in meetings with staff, in newsletters, and followed up on its efficacy during Attendance Team meetings (1 meeting/month). The Dean and Registrar have facilitated this change in process in collaboration with the district Truancy Director.

TAHOMA VIRTUAL ATTENDANCE (ELEMENTARY)



TEACHERS ENCOURAGED TO CONTACT FAMILIES FIRST

*Casual check-in to offer support, inquire about absence, and build ongoing communication *Has the student been attending special

services?



*After 2 days of no contact and student is absent *Notify of absence and close communication loop with stakeholders

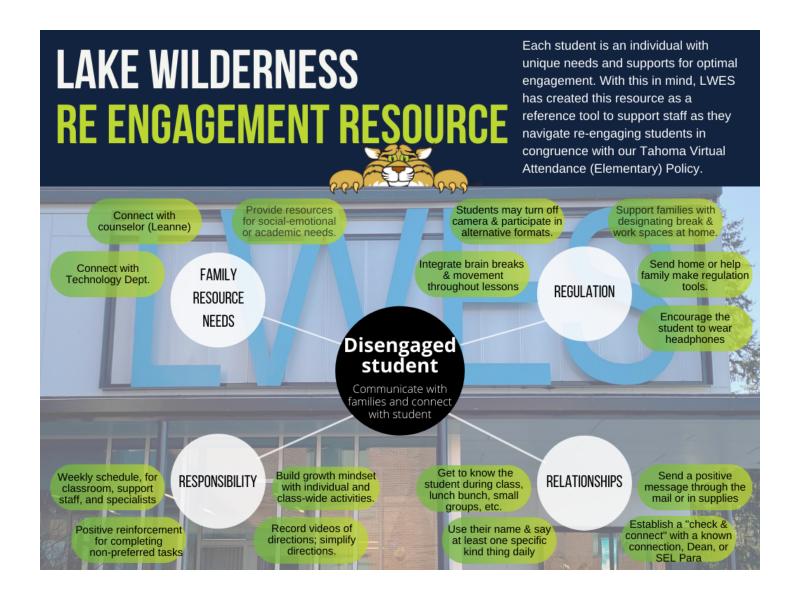


DEAN CONTACTS FAMILY

*If no contact is made by 3 absences and pattern persists without communication



*If no contact is made and/or pattern persists



Measure	Timeline	Responsibility
Student Recognition • Weekly Announcements • Positive Principal Phone Call completed forms Parent/Student Response	Nov - remote learningMonthly	Amanda BlashawMelanie Ready
Intentional Relationship Building	MonthlyAfter Each SessionMonthly	T&LLeanne RolletLeanne Rollet
Special Events Harvest Hurrah Participation Veteran's Day Assembly Feedback Winter Wonderland	Event DayPBIS/ILT FeedbackEvent Days	PTSA OfficersAdmin. TeamPBIS/ILT
Common Expectations	 Fall Conference Annual Inquiry cycles Monthly 	 PBIS Team Melanie/Lindsay/Teachers PBIS Team PBIS Team/Attendance team All staff

Staff Climate / Culture

Focus

Just as we are focused on supporting the social and emotional well being of students, we also are focused on staff wellness and continuing to build a positive staff climate and culture while teaching remotely and fostering relationships with the transition of new leadership. We are continuing our work of fostering resilient learners and expanding to learn new strategies for fostering relationships, responsibility, and regulation in our students.

Goal

To continue the Fostering Resilient Learners work and provide social-emotional support for the well-being of staff. To build positive relationships through small group meetings with the new administrative staff. The PBIS team will continue tier 1 expectations work and set goals based on the benchmarks of quality assessment of positive behavior systems in place.

Data Collected and Reviewed

School-Wide Benchmarks of Quality

	ool-wide Benchmarks of Quality: SCORII Lake Wilderness District: Tahoma	NG:	FO	RM	[(F
_		_			
rıncıpal Name	: Melanie Ready Date:10/9/	20		_	
Critical					
Elements	STEP 1				
BIS Team	Team has administrative support	3	2	1	0
DIS Team	Team has administrative support Team has regular meetings (at least monthly)		2	1	0
			2	-	0
	3. Team has established a clear mission/purpose			1	0
aculty	4. Faculty are aware of behavior problems across campus through		2	1	0
Commitment	regular data sharing				
	5. Faculty involved in establishing and reviewing goals		2	1	0
	6. Faculty feedback is obtained throughout the year		2	1	0
iffective	7. Discipline process described in narrative format or depicted in		2	1	0
rocedures for	graphic format		_	_	Ľ
Dealing with	Discipline process includes documentation procedures			1	0
Discipline	Discipline referral form includes information useful in decision		2	1	0
	making		_		L.
	10. Problem behaviors are defined	3	2	1	0
	11. Major/minor behaviors are clearly differentiated		2	1	0
	 Suggested array of appropriate responses to major (office- 			1	0
	managed) problem behaviors			1	Ľ
Oata Entry &	Data system is used to collect and analyze ODR data	3	2	1	0
nalysis Plan	14. Additional data are collected (attendance, grades, faculty			1	0
stablished	attendance, surveys) and used by SWPBS team			•	Ľ
	15. Data analyzed by team at least monthly		2	1	0
	16. Data shared with team and faculty monthly (minimum)		2	1	0
Expectations	17. 3-5 positively stated school-wide expectations are posted around	_	2		0
& Rules	school	3	2	1	U
Developed	18. Expectations apply to both students and staff	3	2	1	0
· croped	19. Rules are developed and posted for specific settings (settings		_	٦.	0
	where data suggest rules are needed)		2	1	L
	20. Rules are linked to expectations			1	0
	21. Staff are involved in development of expectations and rules		2	1	0
					_

Data Source: Benchmarks of Quality, October 2020

PD Summary

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Мау
SEL	Heart start mission & vision	SEL paras attended restorative practices training.	SEL paras present restorative practices to classified staff.	SEL reflections on practice Engagement Strategies	SEL- Virtual Teacher Resiliency FRL review	SEL Interventio n work Teacher restorative practices - Class Meetings	SEL	SEL Teacher Restorativ e practices- repair	SEL
Equity			Dr. Caprice Hollins		Dr. Caprice Hollins	Dr. Caprice Hollins			



Activity	Timeline	Responsibility
Teacher/Staff Input Structures ILT Meetings PBIS Meetings PST Meetings LWES Covid Meeting LWES T&L Meetings LWES Office Staff Meetings Staff care partner teams Beginning Educator Support Team (BEST) mentoring program Mentor-Mentee grade-level teams. Cougar Classroom Development	 Monthly Bi-Weekly Monthly Bi-Weekly Weekly Weekly Weekly As needed Monthly Monthly 	 Melanie/Lindsay/ILT Amanda/Leanne/PBIS Team Leanne/Chelsea/PST Team Covid Safety Team/Amanda Melanie/Lindsay/Deanna Melanie/Amanda/Office PBIS/Amanda/Leanne Lindsay/Chris Everett Grade level partnerships/Lindsay Lindsay
Relevant PD Opportunities SEL more specific by monthly topic Instructional practice Equity	7 hours over four monthsMonthlyRevisit 3x per year	Melanie/Lindsay/AmandaMelanie/LindsayDr. Caprice Hollins
Staff Wellness Collaboration around practice, planning, and assessment Kindness Tuesday Thanksgiving Books Care Partners & new traditions (Secret Snowman) Social connection opportunities PSTA sponsored staff appreciations. (masks, treats)	 Monthly opportunities to connect as a staff Tuesdays End of November Year-long & seasonal 	 Grade Levels Amanda Lee Lisa Long & Amanda B. ILT/PBIS/Leadership PTSA

Measure	Timeline	Responsibility			
Teacher/Staff Input					
ILT Minutes	Monthly	Melanie/Lindsay			
PLC Form	Monthly	Melanie/Lindsay			
 PBIS Minutes 	Weekly	Amanda/Leanne			
 PST Minutes 	Weekly	Leanne/Chelsea			
 Admin Meeting Feedback 	Weekly	Melanie/Amanda/Lindsay			
 LW T&L Feedback 	Daily	Lindsay/Deanna/Melanie			
 Benchmarks of Quality (BOQ) 	Annual	PBIS Team			
Relevant PD staff evaluation forms	Following PD Offerings	Participants			

Parent & Family Climate / Culture

Focus

Historically we have worked on fostering resilient learner practices and PBIS in order to create a safe and predictable school. As we've examined these past practices, we will grow and expand our focus to encompass our more comprehensive program that includes restorative practices, proactive classroom management strategies, and communication surrounding interventions and school events. Utilizing social media, school-wide email announcements, and teacher communication with families. We will partner with families to enhance the school learning communities.

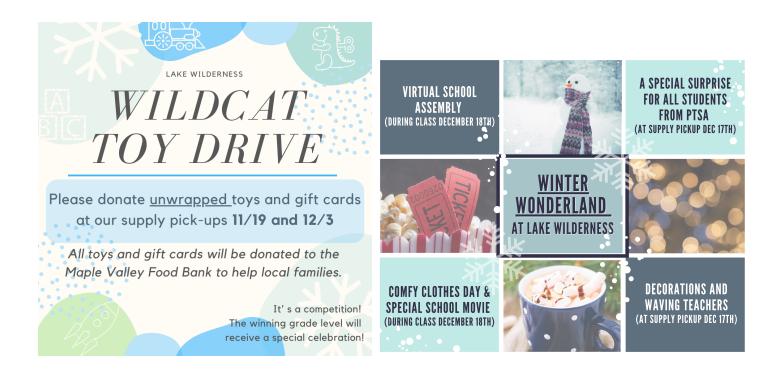
Data Collected and Reviewed

- Fall data from pulse survey
- Progress report anecdotal data
- November check-in and conferences at the end of January

Goal

Continue to expand communication efforts and school events in order to engage families in fostering partnerships. Capture wellness data and respond to families with resources.

Activity	Timeline	Responsibility
Intentional Relationship Building MAP/RAP family commitment Video announcements School Newsletters Classroom Newsletters Increased communication via social media Wellness Survey and family connections	 Ongoing Weekly 3-4 communications/week 3-4 communications/week 2-3 times per year 	 Deanna Amanda Melanie/Amanda/Lindsay/Leanne Certified & Classified staff Lindsay/Amanda/Aubrey Leanne/Melanie
Special Events	1 per year2x/monthSept 2020	 Melanie/Lindsay/Amanda/ Classroom teachers Amanda/Paraeducators/teachers Deanna Amanda & SLT PTSA



Measure	Timeline	Responsibility
 Pulse survey data PTSA meetings Parent representative on ILT Supply pick up data 	Fall/SpringMonthlyMonthly2x monthly	T&L/Melanie/LindsayMelanieAubreyAmanda
Map/Rap Student Participation	Ongoing	Deanna

Supply Pick Up Data: 818 students PreK-5th Grade (December enrollment)

Date	Number of Bags Not Picked Up Day-Of
12/3	TBD
11/17	52
10/30*	40?
10/16	50
10/1	65
9/17	67
9/3*	59

As we examined our supply pick up data, we were able to identify trends around high pick-up rates as well as connect with families that have additional needs. We have been able to problem-solve many of the challenges with timing and increase family participation by thinking creatively about our pick-up events as unique opportunities to connect with families and build relationships.

Student Growth and Achievement

[Supports Board Goal: Accountability for increasing student growth and achievement, including the state achievement index and district report card]

This year many of our grade-level teams worked together under the guidance of their ILT leaders to set rigorous targets for themselves aligned with CEL 5D+ criterion 8. This gave them more team ownership of these targets than in years past, making it clear what they are working toward and why. This followed a leadership discussion with ILT about challenging ourselves to not only push our own knowledge and skills to help students grow and achieve but also to use new strategies and key change ideas to get different results in data than we've had in the past

Focus

During remote learning, we want to ensure learning for all students by monitoring our instructional feedback loop as it relates to the CEL 5D+ framework. Specifically, we want to attend to formative assessment data to adjust instruction and close learning gaps created by the Covid-19 pandemic as a Professional Learning Community.

Continuous Learning and Goal

- Using formative and summative assessments monitor student growth in our remote/hybrid models and progress toward meeting end of year standards.
- Identify tier II supports for students not on track to meet standards and monitor student growth.
- Using pulse data and Problem Solving Team (PST) data Identify and intervene with students who are disengaging from learning.

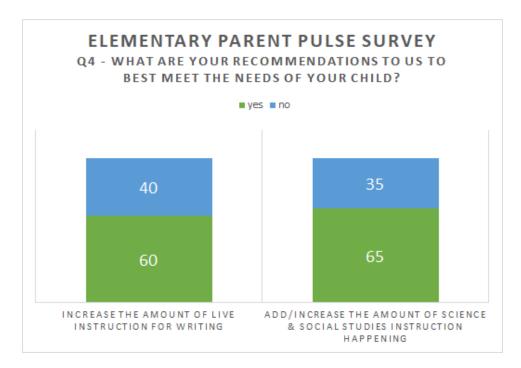
Data Reviewed

- Progress report anecdotal data
- PST Data

	Lake Wilderness Monthly PST (TIER 2) Monthly Concern & Exit Data														
	Fall Cycle Winter 1 Cycle			Winter 2 Cycle		Spring 1 Cycle		Spring 2 Cycle		ycle	Annual Data				
	Sept/Oct		Nov/Dec		Jan/Feb		Mar/Apr		May/June		ie	Sept-June			
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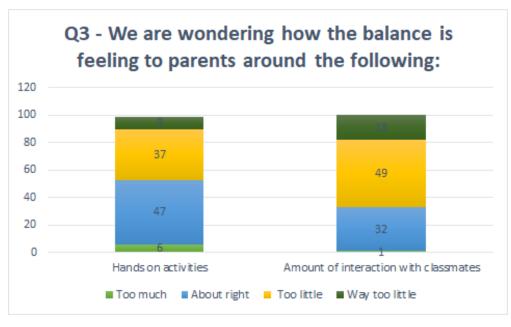
Data Source: Grade Level Problem-Solving Team Referral data 2020-2021

- Conferences at the end of January
- "Best Remote Practices" observations
- Fall data from Pulse Survey: Grade level teams reviewed the T&L Pulse Survey data specific to Lake
 Wilderness. Teams were able to reflect and address the needs of their students based on collective
 observations and where they identified an alignment of needs with the October Pulse Survey data.
 Many teams chose to move forward with piloting synchronous writing and providing more opportunities
 for science through exploratory groups, virtual field trips, and asynchronous extension opportunities.



Data Source: T&L Tiny Pulse Survey, Fall 2020-2021

Teams also thought creatively about how they could provide more opportunities for students to engage in discussion and how to utilize supply bag pick-ups to get hands-on activities into the homes of their students.



Data Source: T&L Tiny Pulse Survey, Fall 2020-2021

Activity	Timeline	Responsibility		
Effectively leveraging the collaborative PLC and ILT team experience. • Reflection and resurfacing of our school mission and vision. • Develop commitment statements. • A focus on DeFour's PLC guiding questions for team data analysis.	 Weekly grade level team meetings ILT meeting 1/month PLC meeting 1/month 	Melanie, Lindsay, ILT		
Use of Formative and summative assessment to inform data tracking during PLC time. • Identify pre/posts assessments to target student growth. • Qualify students for support programs. • Use data to make instructional decisions and next steps • Examination of qualitative data and anecdotal notes. • Focus on remote learning best practices.	 PLC Meetings 1/mo. PST Meeting monthly Collaborative Time 1/week. 	 Melanie/Lindsay/ILT PST Grade-level teams Melanie/Lindsay/ILT 		
Build PD opportunities to support teacher capacity to provide rigorous, high-quality remote education both synchronously and asynchronously.	 ILT meeting - 1/mo Staff meetings - 1/mo Micro PD sessions (January-end of year) 20 minute, choice sessions 	 Melanie, Lindsay, & ILT Melanie, Amanda, Lindsay Elementary Instructional Coaches & Reading Specialists 		
Collaboration with PST, PBIS, and Attendance Team when students are disengaging from learning.	Weekly by grade level (progress check every six weeks by team).	PST/Leanne/Amanda		

Measure	Timeline	Responsibility
Teacher/Staff Input ILT Minutes PBIS Minutes PST Minutes Admin Meeting Feedback LW T&L Feedback Professional Development Opportunities	 Bi weekly Monthly Weekly Weekly Weekly Following PD Offerings 	 Melanie, Lindsay, and ILT Melanie, Amanda, & PBIS team Melanie, Amanda, Leanne, & grade-level teams Participants
 Reading Scores Running Records and report cards marks for reading levels all students reviewed for rank order 	Oct 2020Jan 2020 - June 2021	Deanna Sund
 RAP only - monitoring assessments 		
 We are regularly updating classroom teachers on who is attending and who is not attending. 	 Daily - The paraprofessionals send notes to classroom teachers, families, and reading specialists. 	Paraprofessionals

Interventions Supporting our Struggling Students

RAP - Reading Assistance Program

		Gr K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5
Sept-Jan	# students served	7	18	11	8	7	9
60 Students (Total)	% of all Level 1	7/7student s 100%	18/18 Students 100%	10/10 Students 100%	5/5 Students 100%	100% (4/4 Students)	100% (5/5) Students)
	% of all Level 2	0/1 Students 0%	0%	1/1 *100% (One Student)	3/9 students 33%	3/10 Students 30%	4/4 Students 100%
Feb - June	# students served						
	% of all Level 1						
	% of all Level 2						

Brief program description in remote learning

- 1:1 remote tutoring format
- Thirty minutes, two times per week lessons
- Six reading instructors
- Lessons are scheduled by families, or with family input, at times that accommodate both students' academic and family schedules.
- Lesson content is based upon Common Core standards and learning targets follow a progression of reading skills that support classroom reading instruction in both phonics and comprehension, while also differentiating for individual student needs.
- Research-based best practices
- Visual, verbal and interactive engagement strategies.
- Attendance is tracked on a daily basis through classroom teachers.
- Teachers, parents, and administrator partnerships with families and staff to engage students in learning.
- Fall data reliability is limited
- Capacity of the program is smaller in our remote setting.

Parent Partnership

- Parents are partnering with reading instructors to support their student's reading lessons and growth.
- Lesson structure facilitates high levels of communication between families and RAP instructors
- Models of how to talk about books with children about books are provided
- Guides and written question stems in the RAP Handbook

Celebrations

- High levels of family engagement and communication
- Families express continuing appreciation!

- 1:1 setting has fostered a focus on individual student needs, while simultaneously supporting and uplifting student strengths.
- Stigma attached to leaving class for intervention has been removed
- We have updated program processes and procedures

MAP - Math Assistance Program

		Gr K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5
Sept-Jan	# students served	0	4	5	12	12	14
47 Students	% of all Level 1	N/A	0/0 100%	1/1 100%	10/10 100%	11/12 92%	13/15 87%
	% of all Level 2	N/A	4/6 67%	4/4 100%	2/4 50%	1/19 .05%	1/19 .05%
Feb - June	# students served						
	% of all Level 1						
	% of all Level 2						

Brief program description in remote learning-

- MAP services are currently offered for thirty minutes, twice a week in a 1:1 setting
- 2 MAP paraeducators at Lake Wilderness
- Lesson schedules accommodate student's academic and family schedules
- MAP instruction is data-driven and focuses on the Common Core standards, building a strong number sense foundation, flexible thinking, and using best practices to meet student needs
- Differentiating lessons allow students opportunities to actively engage in mathematics and fosters a growth mindset
- Hands-on and visual modeling provides students with scaffolds for growth
- Teachers monitor attendance on a daily basis partnering with administrators to engage students and families in learning

Parent Engagement-

- Parents are partnering with math specialists and MAP instructors to support their student's math growth
- Parents are provided extra math games, fluency resources, models, and manipulatives that help guide their student with practice at home
- Parent Engagement Title 1 Parent Information meeting for RAP/MAP/ELL held on October 28th

Celebrations-

- Families are grateful for the opportunity for MAP support!
- Parents are active partners in their child's math growth and are often able to engage in lessons with their students
- Students feel comfortable taking ris